

Rental Income/Expense Tracking (please list either monthly or annual totals)

RENTAL ADDRESS: _____

Actuals only, estimates are not acceptable for IRS purposes

You must retain receipts for all expenses.

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	SUM
Rents Received													\$ -

IRS Suggested Expense Categories

Advertising													\$ -
Cleaning & Maintenance													\$ -
Commissions Paid													\$ -
Mortgage Insurance													\$ -
Liability & Property Insurance													\$ -
Legal & Professional Fees													\$ -
Management Fees													\$ -
Mortgage Interest													\$ -
Repairs & Maintenance													\$ -
Supplies													\$ -
Real Estate Taxes													\$ -
Utilities													\$ -

Other Commonly Used Categories

HOA / Association Dues													\$ -
Landscaping													\$ -
Licenses & Permits													\$ -
Painting & Decorating													\$ -
Pest Control													\$ -
Plumbing & Electrical													\$ -
Telephone													\$ -
Tenant Gifts (up to \$25/person)													\$ -
Travel													\$ -

Net Profit (before depreciation) \$ -